



MEETING OF MAYOR AND COUNCIL
DECEMBER 18, 2024 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE

Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

* CALLING OF THE ROLL

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi

Also in attendance was Borough Attorney Josph Youssouf and Business Administrator Matthew Crane.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that

individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Stan Banka, 43 Railroad Avenue stated that he was here in the Spring and brought up that we should make the breeze through a walkway and a public area so that people can safely walk through. He stated that there are non-residents parking there and vehicles that have not moved. The Mayor stated that he believes that is Conrail property and we can certainly reach out to them again. The Clerk stated that the Code Enforcer has been to the area and proper code enforcement action has been taken. Mr. Banka asked if we could reach out to Conrail and ask if they could clean it up and make it a public walkway. Borough Attorney Youssof stated that since we don't own the property, we could not take action on the property we would need Conrail's approval. Council President Karczewski stated that it may be in a flood hazard area. Mr. Banka asked if we could reach out to Conrail with a good neighbor's effort.

* ACCEPTANCE OF MINUTES – November 27, 2024
MOTION – Councilman Dzingleski SECONDED – Councilman Reid
ROLL CALL: 6-0

*CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for November 2024

RESOLUTIONS:

- 2024 – 148: Reimbursement for Community Center Rental and Cleaning Fee – Mildred Davis
- 149: Authorization for Reimbursement to Mayor and Council for Borough-Related Activities
- 150: Resolution supporting Amendment of the Fair Housing Act
- 151: Authorization to apply for U.S. Federal Emergency Management Agency – Assistance to Firefighters Grant
- 152: Bill List
- 153: Reimbursement for Community Center Cleaning Fee – Debra Alameda
- 154: Authorization for Year 2024 Budget Transfers No. 2
- 155: Appointment of Qualified Purchasing Agent and Increasing the Bid Threshold
- 156: Approval of Items of Revenue and Appropriation for American Rescue Plan Grant
- 157: Reimbursement to the Borough of Helmetta from American Rescue Plan Loss of Revenue

Councilman Reid asked for Resolution 2024-151 to be pulled.

Councilman Dzingleski asked for Resolutions 2024-156 and 2024-157 to be pulled.

Councilman Duffy asked for Resolution 2024-150 to be pulled.

Resolutions 2024-148, 2024-149, 2024-152, 2024-153, 2024-154, 2024-155

MOTION – Councilman Karczewski SECONDED – Councilman Stasi

ROLL CALL: 6-0

Resolution 2024-150: Resolution supporting Amendment of the Fair Housing Act

Councilman Duffy asked if any of the language on the Resolution can be changed. Borough Attorney Youssouf stated that since it came from a government agency it should be adopted as it is. Councilman Duffy asked about the play on words of the usage of the Garden State and garden apartments. Mr. Youssouf stated it should be left in.

MOTION – Councilman Dzingleski SECONDED – Councilman Duffy
ROLL CALL: 6-0

Resolution 2024-151: Authorization to apply for U.S. Federal Emergency Management Agency – Assistance to Firefighters Grant

MOTION – Councilman Duffy SECONDED – Councilman Stasi
ABSTAINED – Councilman Reid
ROLL CALL: 5-1-0

Resolution 2024-156: Approval of Items of Revenue and Appropriation for American Rescue Plan Grant

Councilman Dzingleski stated that since it was added late, and he did not have a chance to review it. Business Administrator Matthew Crane stated that it is funds given by the state and we were waiting for clarification on what is appropriate and allowable usage of the funds, and the deadline is December 31, 2024. Resolution 2024-157 is the allocation of the funds.

MOTION – Councilman Stasi SECONDED – Councilman Dzingleski
ROLL CALL: 6-0

Resolution 2024-157 Reimbursement to the Borough of Helmetta from American Rescue Plan Loss of Revenue

MOTION – Councilman Dzingleski SECONDED – Councilman Stasi
ROLL CALL: 6-0

* REPORTS of Committees, Borough Attorney, Business Administrator

Mayor Slavicek thanked everyone for all their hard work at the holiday events. The Reorganization Meeting is Thursday, January 2, 2025, at 7:00pm. This coming Saturday is the last day for the unique postage stamp of Holidays in Helmetta designed by one of our residents. Charlie Pistor stated that there were over 1,000 mailings for the post mark already. The home decorating contest winners will be announced later tonight or tomorrow morning.

Council President Karczewski wished everyone a happy holiday and a happy and healthy New Year!

Councilman Dzingleski thanked everyone for the tree lighting and Happy Hula-days events. Snuffy did a great job and the Senior Dinners were a huge hit with over 100 residents receiving delicious meals. Happy Holidays to all!

Councilman Reid wished everyone a Happy Holiday and this coming weekend will be the Santa and Sirens tour beginning at 10:00am and Operation Smile.

Councilman Duffy had nothing to report.

Councilwoman Bohinski stated that the Happy Hula-days event was one of the best ones we ever had.

Councilman Stasi stated that his daughter loved the Happy Hula-days event and thanked everyone for all the great events we do in town. He wished everyone a Merry Christmas, Happy Hanukkah and Happy New Year!

Business Administrator Matthew Crane stated that he was happy we finally received clarification on the allowable expenditures for the American Rescue Plan funds. He is closing out the year to encumber all the funds from departments. He sent out Budget requests to all department heads for 2025, and there are a few remaining evaluations left to do.

Municipal Clerk Melissa Hallerman stated that the June 2025 Primary Election may be moved from June 3rd to June 10th due to the observance of the Jewish holiday of Shavout. The New Jersey Division of Aging Services has launched a new interactive initiative to keep the active adult committee engaged during the winter months. The website is called GetSetUp, there is a link on our website to it, and it provides interactive online classes in budgeting, baking, fitness, how to file your taxes and so much more!

* CLOSED SESSION – Resolution pertaining to Matters: Attorney Client Privilege.

MOTION – Councilman Dzingleski SECONDED – Councilman Karczewski
ROLL CALL: 6-0

* OPEN SESSION

MOTION – Councilman Karczewski SECONDED – Councilman Stasi
ROLL CALL: 6-0

Resolution 2024-158 LOSAP

MOTION – Councilman Karczewski SECONDED – Councilman Stasi
ROLL CALL: 6-0

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Karczewski and SECONDED by Councilman Stasi at 7:33pm. All were in favor. Mayor Slavicek wished all a Happy Holiday and Happy and Healthy New Year!

A handwritten signature in blue ink, appearing to read "Mel Hall", is written above the typed name.

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION

2024-148

REFUND OF RENTAL AND CLEANING FEE

BE IT RESOLVED, that refund for the rental fee and cleaning fee for usage of the Community Center for a December 2024 event due to a cancellation of the wedding.

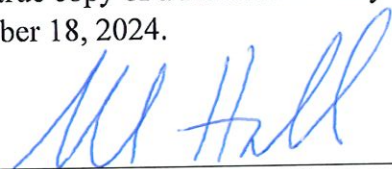
MILDRED DAVID \$750.00

MILDRED DAVID \$250.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

BOROUGH OF HELMETTA

RESOLUTION #2024-149

**RESOLUTION AUTHORIZING REIMBURSEMENT TO MAYOR AND COUNCIL FOR
BOROUGH-RELATED ACTIVITIES**

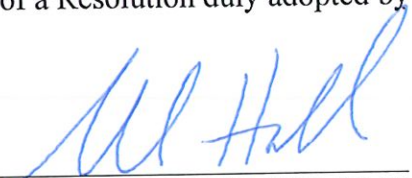
WHEREAS, the Mayor and Council incur expenses such as mileage, phone calls, attendance at seminars. etc. for which there is no monetary reimbursement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Helmetta hereby establish a policy that each member of the Mayor and Council shall be entitled an annual allowance for mileage, use of personal phone, attendance at seminars and conventions and similar Borough-related functions in the amount of \$251.00 for each council member and \$275.00 for the Mayor.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

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I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

**BOROUGH OF HELMETTA
RESOLUTION
2024-150**

**RESOLUTION SUPPORTING AMENDMENT OF THE FAIR HOUSING ACT (FHA)
AS PROPOSED BY THE NEW JERSEY INSTITUTE OF LOCAL GOVERNMENT
ATTORNEYS (NJILGA)**

WHEREAS, the current standards embodied in the New Jersey Fair Housing Act (“FHA”) impose overwhelming burdens on municipalities as demonstrated by the fact that the Act calls for the imposition of a statewide affordable housing obligation of 84,690 just for Round 4 on municipalities that only issued 99,956 Certificates of Occupancy in the 2010-2020 period used to establish prospective need obligations for Round 4; and

WHEREAS, the imposition of excessive obligations does not create the realistic opportunity for the construction of more housing; and

WHEREAS, the imposition of excessive obligations disincentivizes municipalities to voluntarily comply – an overarching goal of all three branches of government; forces municipalities to overdevelop, thereby turning our Garden State into the garden apartment state; and spikes the obligations on taxpayers as municipal governments are left no choice but to commit to expensive compliance techniques in order to try to ameliorate the concerns of their communities with overdevelopment; and

WHEREAS, even handed justice requires that the obligations imposed by our laws must be realistic in order to justify imposing an obligation of constitutional dimension on municipalities to create a realistic opportunity for affordable housing; and

WHEREAS, the overwhelming impact of our current laws can be easily addressed merely by redefining the manner in which the regional need is calculated to be faithful to a principle embodied in the FHA despite its many changes over almost 40 years; and

WHEREAS, more specifically, the FHA has consistently defined the prospective need to include “a projection of housing needs based on development and growth which is *reasonably likely to occur* in a region or a municipality, as the case may be, as a result of actual determination of public and private entities” N.J.S.A.52:27D-304 (j); and

WHEREAS, the determination of the number of new units adjusted to remove tear down/rebuilds represents a far more solid foundation to project “development and growth which is *reasonably likely to occur*” than any other standard; and

WHEREAS, traditional 20 percent inclusionary zoning – the counterpart to exclusionary zoning-will only create a realistic opportunity for affordable housing if there is a sufficient market for the four market units needed to subsidize the fifth affordable unit; and

WHEREAS, the demand for market housing is essential to determining the creation of a realistic opportunity for affordable housing; and

WHEREAS a system that requires the construction of affordable housing in tandem with market housing ensures that as this state grows, it will grow with affordable housing without spawning the overdevelopment and spike in taxes that has led to an exodus of citizens leaving our state; and

WHEREAS, a standard that ensures that as our state grows it grows with a commensurate number of affordable housing units will put the doctrine on a trajectory that will avoid the doctrine from crumbling under its own weight by forcing municipalities to try to address overwhelming obligations; and

WHEREAS, fortunately, the New Jersey Institute of Local Government Attorneys has expressed its support for Legislation that defines the prospective need based upon “development and growth which is *reasonably likely to occur*”; and

WHEREAS, the redefinition of the affordable housing obligations of municipalities is not remarkable, but is rather a step in the continuous evolution of the doctrine since its inception in Mount Laurel I after which the obligation has been redefined multiple times; and

WHEREAS, our Supreme Court has emphasized that the issue of affordable housing is best left for the Legislature in that courts are ill equipped to deal with these issues and hence pledge to show great deference to the pronouncements of the Legislature; and

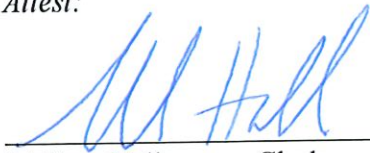
WHEREAS, this pledge for deference bodes well for any redefinition of the obligation- particularly one rooted in reality and designed to ensure that as municipalities grow with market housing, they grow with affordable housing; and


WHEREAS, for the above reasons, the Borough of Helmetta has determined the Borough’s prospective need, and the prospective need for all New Jersey municipalities for the fourth round and all future rounds of affordable housing obligations, should be calculated using NJILGA’s proposed CO-based methodology rather than the current FHA methodology based on “household change,” and that NJILGA’s proposed FHA amendment should be enacted by the New Jersey legislature as soon as possible;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Helmetta, in the County of Middlesex, and State of New Jersey, that the New Jersey legislature is hereby requested to enact the amendment to the Fair Housing Act that has been recommended by the New Jersey Institute of Local Government Attorneys and is attached hereto; and

The undersigned Mayor of the Borough of Helmetta hereby certifies the above as a true copy of a resolution adopted by the Borough Council of the Borough of Helmetta on December 18, 2024.

Attest:

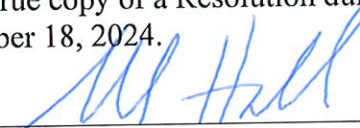

Melissa Hallerman, Clerk


Christopher Slavicek, Mayor

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy		✓	✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.


MELISSA HALLERMAN, RMC
Municipal Clerk

**RESOLUTION
2024-151**

**RESOLUTION FOR THE U.S. FEDERAL EMERGENCY MANAGEMENT
AGENCY – ASSISTANCE TO FIREFIGHTERS GRANT**

WHEREAS, The US Federal Emergency Management Agency is soliciting applications through the FY24 Assistance to Firefighters Grant Program. Through this funding cycle, over \$290 million in grant funding is being made available to fire departments and non-affiliated EMS organizations for emergency response related projects designed to improve incident response, enhance operational efficiencies, foster interoperability, and support community resilience; and

WHEREAS, It appears to be in the best interest of the Borough of Helmetta's Fire Department and its citizens to apply for this grant;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Helmetta Fire Department is hereby authorized to submit the application for consideration of a grant to the U.S. Federal Emergency Management Agency – Assistance to Firefighters Grant.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid					✓	
Stasi		✓	✓			

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MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-152

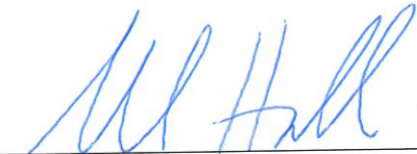
PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

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MELISSA HALLERMAN, RMC
Municipal Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Void: N
Aprv: N
Other: Y
Exempt: Y

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AAL001 A & A LANDSCAPING LLC												
	24-00859	12/16/24 TREE REMOVAL 11 OLD FORGE										
		1 TREE REMOVAL 11 OLD FORGE	400.00		4-01-26-765-020	B STREETS & ROADS OE	R	12/16/24	12/17/24			N
		2 TREE REMOVAL 11 OLD FORGE	400.00		4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	12/16/24	12/17/24			N
			800.00									
		Vendor Total:	800.00									
ACT01 ACTION DATA SVC, INC												
	24-00857	12/16/24 INV# 90206										
		1 INV# 90206	53.29		4-01-20-705-021	B FINANCE OE	R	12/16/24	12/16/24			N
		2 INV# 90206	53.28		4-05-55-500-021	B WATER OPERATING OE	R	12/16/24	12/16/24			N
			106.57									
		Vendor Total:	106.57									
ATG01 ATG RETIREMENT												
	24-00882	12/18/24 LOSAP 2023										
		1 LOSAP 2023	4,400.00		3-01-41-851-020	B LOSAP	R	12/18/24	12/18/24			N
		Vendor Total:	4,400.00									
AMAZ005 AMAZON CAPITAL SERVICES												
	24-00839	12/11/24 INV# 137M-KKYN-P4JL										
		1 INV# 137M-KKYN-P4JL	42.57		4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	12/11/24	12/16/24		137M-KKYN-P4JL	N
	24-00858	12/16/24 TISSUE PAPER										
		1 TISSUE PAPER	12.99		4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	12/16/24	12/16/24		10KC-4C9L-J1T4	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DYNAS005 DYNASTY COMMERCIAL CLEANING	24-00829 12/09/24 COM CTR CLEANING- NOV	1 COM CTR CLEANING- NOV	1,449.40	4-01-26-774-020	B COMMUNITY CENTER OE	R	12/09/24	12/16/24				N
	Vendor Total:		1,449.40									
ENF01 ENFORSYS, INC.	24-00810 12/05/24 ANNUAL SUBSCRIPTION	1 ANNUAL SUBSCRIPTION	1,200.00	4-01-25-752-020	B FIRE PREVENTION BUREAU OE	R	12/05/24	12/16/24				N
		2 ANNUAL SUBSCRIPTION	815.00	4-01-22-725-020	B CODE ENFORCEMENT OE	R	12/05/24	12/16/24				N
	Vendor Total:		2,015.00									
ENGLI005 ENGLISHTOWN HOME RENOVATIONS	24-00739 10/29/24 BELGIUM BLOCK REPAIR	1 BELGIUM BLOCK REPAIR	800.00	4-01-26-765-020	B STREETS & ROADS OE	R	10/29/24	12/16/24				N
	Vendor Total:		800.00									
FF1 FIRE FIGHTER ONE LLC	24-00840 12/11/24 HT-F HYDROSTATIC TESTING w/FIL	1 HT-F HYDROSTATIC TESTING w/FIL	35.00	4-01-25-749-020	B FIRE DEPARTMENT OE	R	12/11/24	12/16/24				N
	Vendor Total:		35.00									
FRENC005 FRENCH & PARRELLO ASSOCIATES	24-00818 12/09/24 SHELTER REMEDY	1 SHELTER REMEDY	1,940.00	C-04-55-909-100	B ANIMAL SHELTER REMEDIATION 2024-8	R	12/09/24	12/16/24				N
	Vendor Total:		1,940.00									
HOLID005 HOLIDAY OUTDOOR DECOR	24-00780 11/21/24 CHRISTMAS BULBS/ LIGHT STRINGS	1 CHRISTMAS BULBS	322.50	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/21/24	12/16/24				N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PHOEN005 PHOENIX ADVISORS,LLC	24-00866 12/16/24 ANNUAL FEE	1 ANNUAL FEE	1,600.00	4-01-20-705-021	B FINANCE OE	R	12/16/24	12/16/24				N
	Vendor Total:		1,600.00									
PUR01 PITNEY BOWES BANK PURCHASE PWR	24-00884 12/18/24 METER REFILL	1 METER REFILL	201.00	4-01-31-831-020	B POSTAGE	R	12/18/24	12/18/24				N
	Vendor Total:		201.00									
RONAL005 RONALD DZINGLESKI	24-00849 12/13/24 2024 STIPEND	1 2024 STIPEND	251.00	4-01-20-110-020	B MAYOR & COUNCIL OE	R	12/13/24	12/16/24				N
	Vendor Total:		251.00									
SAW02 SAMUEL KLEIN & COMPANY	24-00800 12/04/24 SERVICES	1 CAPITAL ORDINANCE 2023-02 2 CAPITAL ORDINANCE 2023-03 3 KAPLAN-PILOT PAYMENT	375.00 250.00 480.00	C-04-55-905-100 C-04-55-906-100 4-01-20-705-021	B 23-02 IMPROVE LAKE DRIVE B 23-03 REPLACEMENT OF BORO LIMIT SIGNS B FINANCE OE	R R R	12/04/24 12/04/24 12/04/24	12/16/24 12/16/24 12/16/24			LAKE DRIVE LIMIT SIGNS PILOT PAYMENT	N N N
	Vendor Total:		1,105.00									
BOH02 SANDRA BOHINSKI	24-00847 12/13/24 2024 STIPEND	1 2024 STIPEND	251.00	4-01-20-110-020	B MAYOR & COUNCIL OE	R	12/13/24	12/16/24				N
	Vendor Total:		251.00									
SLA04 SLAVICEK, CHRISTOPHER	24-00828 12/09/24 HULA-DAY/LEAGUE REIMBURSEMENT	1 HULA-DAY	124.44	4-01-28-795-020	B RECREATION OE	R	12/09/24	12/16/24				N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
TUSCA005 TUSCANY	24-00809 12/05/24 SENIOR DINNER	1 SENIOR DINNER	2,100.00	4-01-28-797-020	B SENIOR CITIZENS OE		R	12/05/24 12/16/24			N
	Vendor Total:		2,100.00								
WATER005 WATER RESOURCE MANAGEMENT, INC	24-00814 12/06/24 BACKUP OPERATOR NOVEMBER	1 BACKUP OPERATOR NOVEMBER	300.00	4-05-55-500-021	B WATER OPERATING OE		R	12/06/24 12/16/24			N
	Vendor Total:		300.00								
WHELA005 WHELAN	24-00714 10/18/24 COAXIAL JUMPER CABLES	1 COAXIAL JUMPER CABLES	1,000.00	4-01-25-749-021	B FIRE DEPARTMENT-COMMUNICATIONS EQUIPMENT R			10/18/24 12/16/24			N
	Vendor Total:		1,000.00								

Total Purchase Orders:	66	Total P.O. Line Items:	109	Total List Amount:	94,107.16	Total Void Amount:	0.00
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Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	3-01	4,400.00	0.00	4,400.00	0.00	0.00	4,400.00		
CURRENT FUND	4-01	54,875.31	0.00	54,875.31	0.00	0.00	54,875.31		
WATER OPERATING FUND	4-05	1,278.28	0.00	1,278.28	0.00	0.00	1,278.28		
SEWER OPERATING FUND	4-07	24,459.55	0.00	24,459.55	0.00	0.00	24,459.55		
Year Total:		80,613.14	0.00	80,613.14	0.00	0.00	80,613.14		
GENERAL CAPITAL FUND	C-04	8,230.00	0.00	8,230.00	0.00	0.00	8,230.00		
GRANT FUND	G-02	600.00	0.00	600.00	0.00	0.00	600.00		
GENERAL TRUST FUND	T-13	264.02	0.00	264.02	0.00	0.00	264.02		
Total of All Funds:		94,107.16	0.00	94,107.16	0.00	0.00	94,107.16		

RESOLUTION

2024-153

REFUND OF CLEANING FEE FOR COMMUNITY CENTER USAGE

BE IT RESOLVED, the refund for the cleaning fee for usage of the Community Center on December 14, 2024.

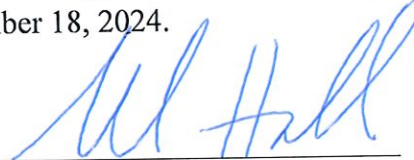
DEBRA ALAMEDA

\$250.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.



MELISSA HALLERMAN
Municipal Clerk

Resolution

2024-154

A RESOLUTION AUTHORIZING YEAR 2024 BUDGET TRANSFERS NO.2

WHEREAS, there are 2024 Budget Accounts which require more funding due to circumstances not known in the beginning of the year; and

WHEREAS, there will be excess balance in the budget accounts in which the expenditures will be less than projected at the beginning of the year; and

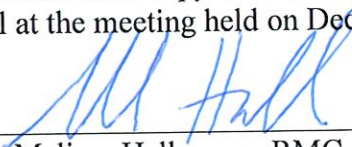
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta that the following 2024 Budget Transfers be authorized and made on the record and accounts of the Borough

	Budget Account	From	To
4-01-23-733-020	Health Insurance Employee	\$ 7,500.00	
4-07-55-500-010	Sewer Operating S&W	\$ 2,000.00	
4-01-20-705-010	Finance OE		\$ 2,500.00
4-01-26-765-020	Streets & Roads OE		\$ 1,000.00
4-01-26-772-020	Building & Grounds OE		\$ 2,000.00
4-01-31-825-020	Electricity		\$ 1,000.00
4-01-31-826-020	Street Lighting		\$ 1,000.00
4-07-55-500-021	Sewer Operating OE		\$ 2,000.00

	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<u>Karczewski</u>	✓		✓			
<u>Bohinski</u>			✓			
<u>Duffy</u>			✓			
<u>Dzingleski</u>			✓			
<u>Reid</u>			✓			
<u>Stasi</u>		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that this is a true copy of a resolution which was adopted by the Borough Council at the meeting held on December 18, 2024.



Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION
#2024 - 155

**APPOINTMENT OF QUALIFIED PURCHASING AGENT AND INCREASING THE
BID THRESHOLD**

WHEREAS, the recent changes to the Local Public Contract Law gave local contracting units the ability to increase their bid threshold; the amount of which shall not exceed the statutory maximum bid threshold; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Agent in appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying for a Qualified Purchasing Agent and,

WHEREAS, Samantha Rampacek possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

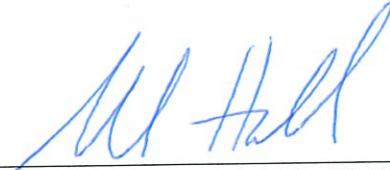
WHEREAS, the Borough of Helmetta desires to take advantage of the increased bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough of Helmetta Council, hereby appoints Samantha Rampacek as the Qualified Purchasing Agent to exercise duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the contracting unit; and increase its bid threshold, the amount which shall not exceed the statutory maximum bid threshold.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-156

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION (N.J.S.A. 40A:4-87)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$112,780.37, which it is now available as a revenue from the "American Rescue Plan Grant", and

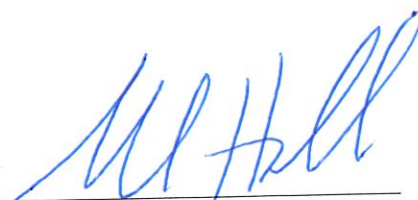
Section 2

BE IT FURTHER RESOLVED that the sum of \$112,780.37 is hereby appropriated under the caption "American Rescue Plan Grant".

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski		✓	✓			
Reid			✓			
Stasi	✓		✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.


MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-157

**RESOLUTION AUTHORIZING REIMBURSEMENT TO THE
BOROUGH OF ARP FUNDS**

WHEREAS, there was a water main break in the Borough of Helmetta on December 28, 2022 at the intersection of Main Street and Old Forge Road which resulted in a total cost of \$46,946.25; and

WHEREAS, the amount of \$46,945.25 was paid to B & W Construction in 2023; and

WHEREAS, the Director of Public Works also worked 10 (ten) hours; and

WHEREAS, it has been determined that the expenditures are an allowable charge to the ARP Loss of Revenue funds; and

WHEREAS, the fund exists in the amount of \$112,780.37 and will be an appropriated reserve in the Borough's grant fund; and

WHEREAS, the Borough of Helmetta authorizes the CFO to reimburse the Borough in the funds of:

Streets/Roads: \$31, 446.25

Water: \$15,500.00

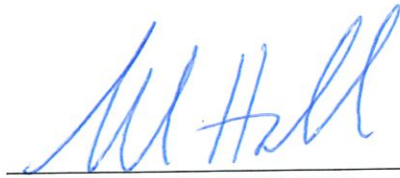
Salary: 10 hours for Director of DPW

NOW, THEREFORE, BE IT RESOLVED that the Borough of Helmetta County of Middlesex hereby authorizes such action.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.



MELISSA HALLERMAN
Municipal Clerk

RESOLUTION

#2024-158

**RESOLUTION AUTHORIZING PAYMENT TO VALIC OF \$4,400 PURSUANT TO LOSAP
FOR CALENDAR YEAR 2023**

WHEREAS, the Borough of Helmetta approved a Length of Service Awards Program (the "Program") for its volunteer firefighters beginning January 1, 2003; and

WHEREAS, the Program provides for a payment of \$400.00 into the LOSAP Retirement Plan to those firefighters that meet the qualifying requirements of the Program; and

WHEREAS, the Helmetta Fire Department has provided the Plan Administrator Salvatore Masucci with evidence that the following eleven (11) firefighters met the qualifying requirements of the Program for calendar year 2023: Raphael Dolce, Duane Hoven, Eric Knapp, Jack Kramer, Kevin Palmer, Joseph Reid, William Reid, Robert Simonelli, James Thigpen, Richard Twomey, and Robert Wherle; and

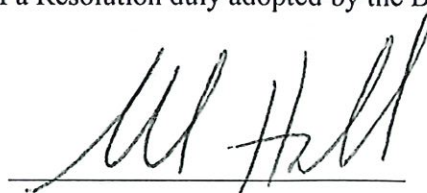
WHEREAS, the Borough has entered into an agreement with AIG Valic, now known as AIG Retirement, to provide financial support for the Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized to issue a check in the amount of Four Thousand, Four hundred dollars (\$4,400) to AIG Retirement for the Borough's contribution to the Length of Service Awards Program for 2023.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 18, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk